

SUPV MGR DIV DIRECTOR DEPT DIRECTOR CMO BCC

1/20/6047

Dollar Value: \$300,000.00

AWARD PACKAGE

(Note if this an ITB, ITQ, etc)

OTR	Approval to Advertise	Award	Contract Modification	EPP Memo	Access Other Entity Bid	Other: Modification for Time Only
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Modified Contract Value (if applicable):

Contact: Marty Dareff **GSA-02**

Phone No. (305) 375-2302

DPM Director <i>Miriam Singer</i>	1st Review Date	2nd Review Date	3rd Review Date	4th Review Date	Date to CMO	Approved
						Date Initials
DPM Division Director <i>Amos Roundtree (memo/item review only)</i>	1st Review Date	2nd Review Date	3rd Review Date	4th Review Date		Approved
						Date Initials
Manager <i>Mayra Rose</i>	1st Review Date	2nd Review Date	3rd Review Date	4th Review Date		Approved
						11/1/10 Date Initials <i>mc</i>
Supervisor <i>Km! Ra/Plasencia/Pruna/Smith</i>	1st Review Date	2nd Review Date	3rd Review Date	4th Review Date		Approved
						Date Initials
Agent/Technician (name & initials) <i>MARTHA GAROFOLO</i> <i>Martha Garofolo</i>	1st Forward for Review Date 10/29/2010	2nd Forward Date	3rd Forward Date	4th Forward Date		Protest Letters Filed: Protest Period Ends:

Phone No.: 1402

AGENT: Initial to confirm all vendors recommended for award are registered _____ MG

[illegible]



Carlos Alvarez, Mayor

Procurement Management
111 NW 1st Street • Suite 1300
Miami, Florida 33128-1974
T 305-375-5289 F 305-375-4407 305-372-6128

miamidade.gov

November 1, 2010

All Responding Vendors (See Distribution List)

SUBJECT: BID NO.: 6047-1/20

Removal /Installation & Refurbishment of Prisoner Safety Partitions for
Police Vehicles Pre-Qualification

Dear Vendors:

In accordance with Section 1.12 of the above referenced solicitation, and Section 2-8.4 of the Code of Miami-Dade County, you are hereby notified that the County Manager or designee, recommends award of this contract to:

- 1) Emergency Vehicle Supply Co, LLC
- 2) On-Site Services Inc.

Note above vendors have been recommended for award based on the pre-qualification criteria for this solicitation.

Our provision of this notice also serves to confirm the lifting of the Cone of Silence from this procurement action as dictated by Section 2-11.1(t) of the County Code. We appreciate the participation of all vendors who responded to the subject action.

If you have questions, please contact Martha Garofolo at 305-375-1402 email: marthag@miamidade.gov

Sincerely,

MIAMI-DADE COUNTY, FLORIDA

A handwritten signature in cursive script, reading "Martha Garofolo".

Martha Garofolo
Procurement Contracting Agent

Distribution: Emergency Vehicle Supply Co, LLC
On-Site Services Inc.

cc: Clerk of the Board
Oren Rosenthal, Assistant County Attorney
Bid File

A very faint, handwritten signature in cursive script, likely belonging to the Assistant County Attorney mentioned in the distribution list.

SECTION # 1 AWARD OF COMPETITIVE CONTRACTS
CONTRACT #: 6047-1/20
AGENT/OFFICER: MARTHA GAROFOLO
DATE: 10/27/10

TITLE:	Removal/Installation & Refurbishment of Prisoner Safety Partitions for Police Vehicles Pre-Qualification
DESCRIPTION:	Removal/Installation & Refurbishment of Prisoner Safety Partitions
PURPOSE:	To pre-qualify vendors for the provisions of Removal/Installation & Refurbishment of Prisoner Safety Partitions
CONSOLIDATION OF CONTRACTS:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If yes, how many? (List on separate page)

Department(s):	Allocation(s):	Funding Source	Project Manager
GENERAL SERVICES ADMINISTRATION	\$ 300,000	Internal Service Funds	Marty Dareff

Term of Contract : Yes	Initial term 60 months
Option to Renew:	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES 1 OTR having a term of 60 Month(s) Other OTR Terms:
Number of Vendors Notified: 290	Number of Solicitations Downloaded: 26
Number of Solicitations Sold: 0	Number of Offers Received: 2

Special Conditions:	<input checked="" type="checkbox"/> Insurance Types 1	<input type="checkbox"/> Performance/Payment Bond	Living Wage: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Method of Award:	<input checked="" type="checkbox"/> Pre-qualified bidders who will be invited to participate in spot market purchases <input type="checkbox"/> Other Method of Award:		

SBE Measures:	<input type="checkbox"/> None <input checked="" type="checkbox"/> Preference <input type="checkbox"/> Set Aside <input type="checkbox"/> Goal <input type="checkbox"/> Selection Factor	<input checked="" type="checkbox"/> SBE <input type="checkbox"/> Micro Enterprise <input type="checkbox"/> SBE <input type="checkbox"/> Micro Enterprise <input type="checkbox"/> SBE <input type="checkbox"/> Micro Enterprise <input type="checkbox"/> SBE <input type="checkbox"/> Micro Enterprise	Previous Award Based on Measure*: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, specify type: SBE Preference * Not Applicable to RFP actions
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Did SBE Preference Affect the Outcome of the Award:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (If yes, provide detail in comments)
Did Local Preference Affect the Outcome of the Award:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (If yes, provide detail in comments)
Were any of the offers withdrawn, or determined to be non-responsive or non-responsible:	
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If yes, provide a detailed explanation in the comments section	
Awarded to Lowest Responsive and Responsible Vendor: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Pre-qualification	
Was the Incumbent(s) Notified: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (If not, provide detail in comments)	
Can Additional Vendors Be Added During Contract Period: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
UAP Included: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <ul style="list-style-type: none"> • Will CITT Funds be used? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO • Will Federal Funds be used? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO • If UAP is not included, Attach written approval to waive UAP and provide an explanation in the "Comments" section 	

Vendor: Emergency Vehicle Supply Co, LLC FEIN# 2017631135	Competency of Vendor Visit Required <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Filing Date: Meeting Date:
Vendor: On-Site Service Inc. FEIN# 650821096	Competency of Vendor Visit Required <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Filing Date: Meeting Date:

Note: A Competency of Vendor Visit must be conducted on all local vendors doing business with the County for the first time

New Contract Value:	\$ 300,000 for 60 Month(s)
Previous Contract Value:	\$ 49,750.00 for 1 Year
Background/Need to Know:	N/A
Potential Issues:	GSA-02 Has advised that MDPD is in need of 40-50 safety partitions removed and installed pending award of this contract. The current contract is expiring 11/30/10.

SECTION # 1 AWARD OF COMPETITIVE CONTRACTS

CONTRACT #: 6047-1/20

Provide a detailed explanation in the "comments" section if:

- (1) Any of the responses received were withdrawn or determined to be non-responsive or non-responsible
- (2) Award was not made to the lowest priced responsive and responsible vendor
- (3) Fewer than four (4) responses were received
- (4) Ten (10%) percent or more difference from previous contract due to: ☐ TIME ☐ PRICING ☐ USAGE ☐ OTHER
- (5) The incumbent(s) was not notified
- (6) SBE preference affected outcome of award
- (7) Local Preference affected outcome of award. Include Best & Final information, if applicable.
- (8) UAP was not included

Comments: Two proposals were received in response to this solicitation, the following vendors responded:

1. Emergency Vehicle Supply Co, LLc
2. On-Site Service Inc. (Incumbent Vendor)

Two responses were received due to the specialize type of work and the user department vendor geographic boundary requirements for immediate support.

The Department of Small Business Development (SBD) applied a SBE bid preference to this contract none of the vendors are SBE certified. Therefore, the bid preference does not apply. The referenced vendors do not have a history of violation and are in compliance.

Based on the method of award : Pre-Qualification Spot Market both vendors are being recommended for award .

Attach Award Recommendation – To Be Filed with Clerk of Board (over \$100K) or Posted with Vendor Assistance Unit (\$25K-\$100K)

Milestone Tracker	Date
Solicitation Issued on the Web	10/5/10
Due Date for Vendor Responses	10/22/10
Selection Committee Memo Issued (Applies to RFP Process)	N/A
Bid Evaluation Form Forwarded to Department	N/A
Bid Evaluation Form Returned by Department	N/A
Award Recommendation Issued by Agent for Management Approval	10/27/10
Award Recommendation approved by DPM Management	11/01/10
Award Recommendation approved by CMO	n/a
Award Recommendation Filed with the Clerk of the Board or Posted with Vendor Assistance	
BCC Committee Date (for contracts over \$1M)	
BCC Date (for contracts over \$1M)	

SECTION # 1 AWARD OF COMPETITIVE CONTRACTS

CONTRACT #: 6047-1/20

Award Compliance (Insurance, Registration, Bonds, AAP) Completed	
P.O. Issued	
Solicitation Canceled/ All Responses Rejected	

Contract Approval Record	
Contract #: <u>6047-1/20</u> <u>MARTHA GAROFALO</u>	<u>10/29/10</u>
Procurement Agent/ Contracting Officer	Date

Procurement Supervisor/ Senior Contracting Officer _____ Date _____

Other Required Approvals (check applicable blocks)

- ☒ Procurement Manager: [Signature] Date: 11/1/10
- ☐ Division Director: _____ Date: _____
- ☐ DPM Deputy Director: _____ Date: _____
- ☐ DPM Director: _____ Date: _____
- ☐ County Manager Approval Date: _____
(attach a copy of CMO approval document)

Vendor Assistance Unit: _____ Date _____ County Attorney (if required) _____
Date _____

Hold Bid Deposit for Vendor(s):

Comment Record From Award Approval Process, Contract # _____:

Date	Initials	Comment
10/29/10	MG	TO MGR FOR REVIEW PLEASE EXPEDITE THANK YOU